

**NEW CASTLE COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**February 27, 2012
7:00 P.M.**

The following Board members were present for the School Board meeting, which was held at St. Georges Technical High School: John F. Lynch, Jr., President; John J. McMahon, Jr.; Yvette Santiago, Mark Stellini, Renee Taschner, and Madeline Johnson. Robert H. Strong, Vice President, was absent. Victoria C. Gehrt, Superintendent, was also present.

CALL TO ORDER

Mr. Lynch called the meeting to order at 7:00 p.m.

COMMUNITY/PUBLIC COMMENTS - None

REPORT / SECRETARY / SUPERINTENDENT

Minutes

A motion was made by Mr. McMahon and seconded by Ms. Santiago to dispense with the reading and to recommend approval of the minutes of the regular meeting of the Board of Education held on Monday, January 23, 2012, with correction: adding Renee Taschner to members present. The motion passed unanimously.

Correspondence

- Letter received from Terri A. Hancharick, Chairperson of the Governor's Advisory Council for Exceptional Citizens. Ms. Hancharick expressed her appreciation to our school district for Dr. Gehrt and others presenting information at their meeting regarding educating students with disabilities.
- Letter to Dr. Lowery from Dr. Gehrt officially notifying the Department of Education as per Delaware Code that the District is seeking to dispose of 5.576 acres of landlocked property at the rear of Hodgson. In accordance with Delaware Code, the school district must notify DOE to determine if the state has any interest in the property. A copy of this letter was also sent to the Director of the Office of Management and Budget.

RECOGNITION OF ACCOMPLISHMENTS

ST. GEORGES

Boy's Basketball

Presenter: Jerry Lamey, Assistant Principal
Ray Anderson, 12th, Plumbing
Donte McGill, 12th, HVAC
AJ Tilghman, 12th, Athletic Health Care

Wrestling

Nathan Pellegrini, Coach
Justin Null, Coach

Concession Building Construction

Presenters: Terri Villa, Principal

Eric Wells, Assistant Principal

Bob Blyman, HVAC Instructor

Lenny Graves, Career & Transition Instructor

Matt Garvey, Plumbing Instructor

Frank Hanson, Carpentry Instructor

Mike Klinefelter, Electrical Trades Instructor

Students: Dan Peralta, Electrical Trades, 12th

Adam Bevenour, Carpentry, 11th

Zachary Outten, Plumbing, 11th

Facilities Staff: Rich Cammock, Kim Heal

Business Partners: Chappy Saxton, Anchor Electric, Inc.

Jean Toman, Director, Public Relations & Programs representing

Edward J. Capodanno, President, Associated Builders and Contractors

Rick Tulowitzki, Bryan Ayres, Brick Layers & Allied Craftworkers –

Local Union #1 of PA/DE

James DiGuglielmo, EDiS Company

Mr. Stanley Sykora, ERCO

John Pennington, Floor Coatings Etc., Inc.

Matthew Garvey, Garvey Plumbing

Bob Myers, Myers Electric

Robert Suppe, RC Fabricators

Rusty Turner, Spacecon, LLC

Ron Sanna, Tri-State Roofing

PUBLIC PRESENTATION

ST. GEORGES

Concession Building

Presenter: Eric Wells, Assistant Principal

Students: Adam Bevenour, Carpentry, 11th

Zachary Outten, Plumbing, 11th

Dan Peralta, Electrical Trades, 12th

B+ Foundation – Juvenile Cancer Research

Presenter: Terri Villa, Principal

DISTRICT

School's DCAS Incentives

Presenters: School Principals by Joseph Jones

Department of Education Compliance Monitoring Audit Results

Presenter: Dave Jezyk, Supervisor of Exceptional Children

FINANCIAL REPORTS

The motion was made by Mr. McMahon and seconded by Mr. Stellini to approve the Financial Reports for January, subject to audit. The motion was carried unanimously.

BIDS, QUOTATIONS, AND CHANGE ORDERS

Change Order Approval Authority

Dr. Hale requested the Board give the superintendent the authority to approve Change Orders above the \$10,000 delegated by Board Policy #402 in an effort to ensure the Change Order process with the Howard Renovation Project be completed in a timely manner. The recommended authorization amounts are Change Orders up to \$50,000 approved by superintendent; and \$50,000 up to \$100,000 approved by the Board Finance Committee. Paul Ignudo and the project construction manager have also requested this authority be given the superintendent in order for the approval process not to impact the timelines established within the construction schedule. The motion was made by Ms. Santiago and seconded by Mr. McMahon to give the superintendent authority to approve Change Orders up to \$50,000 and the Board Finance Committee authority to approve Change Orders over \$50,000 up to \$100,000. The motion was carried unanimously.

Change Order #1 Bid Pack A, Howard Renovations, from Superior Electric in the amount of \$40,759.00; Change Order #2 Bid Pack A, Howard Renovations, from Superior Electric in the amount of \$34,602.00; Change Order #1, Bid Pack A, Howard Renovations, from Castle Construction of Delaware in the amount of \$7,500.00; and Change Order #1 Bid Pack A, Howard Renovations, from JW Walker & Sons in the amount of \$5,982.00 were reviewed by the Board. These Change Orders have been reviewed and approved by Mr. Casey McCabe, project manager for Bancroft Construction Company, Mr. Tim Kain, facilities supervisor, and Dr. Hale.

The motion was made by Ms. Taschner and seconded by Mr. Stellini to approve Change Orders for Bid Pack A, Howard Renovations: #1 & 2 from Superior Electric, #1 from Castle Construction of Delaware, and #1 from JW Walker & Sons for a grand total of \$88,843.00. The motion was carried unanimously.

Change Order #2, Bid Pack A, Howard Renovations, from Castle Construction of Delaware in the amount of \$10,902.00; and Change Order #3 Bid Pack A, Howard Renovations, from Castle Construction of Delaware in the amount of \$12,200.00 were presented as an addendum and were reviewed by the Board. These Change Orders also have been reviewed and approved by Mr. Casey McCabe, project manager for Bancroft Construction Company, Mr. Tim Kain, facilities supervisor, and Dr. Hale. The motion was made by Mr. McMahon and seconded by Mr. Stellini to approve Change Orders #2 & #3 for Bid Pack A, Howard Renovations, from Castle Construction of Delaware for a grand total of \$23,102.00. The motion was carried unanimously.

REPORTS: PRINCIPALS / DIRECTORS / SPECIAL

Discussions were held regarding Board members' comments on, and inquiries into, the monthly administrative reports.

OLD BUSINESS

St. Georges THS Small Lecture Hall & Bleacher Project Construction Management Contract

Over the summer, the Board approved the District to move forward with contract negotiations with the successful candidates for Architectural and Construction Management services for the St. Georges Small Lecture Hall and Bleacher projects. The Architectural Service contract was completed and signed in August, while additional information was needed for a final approval for the Construction Management contract. Dr. Hale explained that the AIA contract document language, which needed to be reviewed by the State to ensure compliance, was resolved and the District was able to proceed with a formal contract. EDiS does not calculate fees on a percentage but provides a lump sum fee that does not change. Taking percentage in to consideration, the EDiS Construction Management fee for this project would be 9.5% of the total anticipated cost of \$2.1 million, not including reimbursable expenses and General Conditions. The total cost of the Construction Management Services on this project will be roughly \$466,393.

The motion was made by Ms. Santiago and seconded by Mr. Stellini to approve EDiS Company's Construction Management Services contract for the St. Georges High School Small Lecture Hall and Bleacher Projects for a total of \$466,393. The motion was carried unanimously.

NEW BUSINESS

A motion was made by Mr. Stellini and seconded by Ms. Santiago to approve personnel actions, including addendum (page 105 a.), as recommended:

LOCATION	POSITION	NAME	EFFECTIVE
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RECLASSIFICATIONS

Howard	Acting Principal Reclassified from Assistant Principal to Acting Principal	Stanley Spoor	01/30/12
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Howard	Interim Assistant Principal Reclassified from Vocational Specialist to Interim Assistant Principal	Colleen Conaty	01/30/12
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TRANSFER

Marshallton	Principal Transferred from Howard to Marshallton	Timothy Capone	01/30/12
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COACHING RECOMMENDATIONS

Hodgson	Baseball, Head Coach	Chris Moxley	2011/12
Hodgson	Baseball, Asst. Coach	Bryan Moxley	2011/12
Hodgson	Baseball, Asst. Coach(1/2)	Roger Rolfe	2011/12
Hodgson	Baseball, Asst. Coach(1/2)	Doug Amalfitano	2011/12
Hodgson	Baseball, Asst. Coach, Volunteer	Chris Emrey	2011/12
Hodgson	Baseball, Asst. Coach, Volunteer	Dave Frieze	2011/12
Hodgson	Baseball, Asst. Coach, Volunteer	J.T. Laws	2011/12
Hodgson	Baseball, Asst. Coach, Volunteer	Brad Rolfe	2011/12
Hodgson	Softball, Head Coach	David Morrow	2011/12
Hodgson	Softball, Asst. Coach	Ron Boxer	2011/12
Hodgson	Softball, Asst. Coach	Rocky Lano	2011/12
Hodgson	Softball, Asst. Coach, Volunteer	Torie Davies	2011/12
Hodgson	Softball, Asst. Coach, Volunteer	Alan McMillan	2011/12
Hodgson	Track, Head Coach	Megan Baker	2011/12
Hodgson	Track, Asst. Coach	Dumaine Corbin	2011/12
Hodgson	Track, Asst. Coach	Chris Jones	2011/12
Hodgson	Track, Asst. Coach	Larry Nolly	2011/12

LOCATION	POSITION	NAME	EFFECTIVE
<u>COACHING RECOMMENDATIONS continued</u>			
Hodgson	Lacrosse, Head Coach	Steve Shipe	2011/12
Hodgson	Lacrosse, Asst. Coach	Tim Davis	2011/12
Hodgson	Lacrosse, Freshman Coach	Dan Keller	2011/12
Hodgson	Lacrosse, Asst. Coach, Volunteer	Aly DePrisco	2011/12
Hodgson	Soccer, Head Coach	Charlie Hoard	2011/12
Hodgson	Soccer, Asst. Coach	Nick Lyons	2011/12
Hodgson	Golf, Head Coach	Robert Myers	2011/12

CHAIRPERSON/DEPARTMENT & CAREER PROGRAM CLUSTERS

St. Georges	Information Technology Academy Chair/4 Inst.	Mary McCloskey	2011/12
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TEAM LEADER

St. Georges	Special Education Instructor	Lynn Williams	2011/12
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FAMILY MEDICAL LEAVE OF ABSENCES

Adult Education	Supervisor	Allen Schrum	02/13/12
Delcastle	Custodian	Brian Fisher	01/26/12
Delcastle	Mathematics Instructor	Charles Hackett	02/03/12
Delcastle	Science Instructor	Kevin Madigan	04/16/12
Delcastle	Social Studies Instructor	Naomi Penny	01/6/12
Delcastle	Social Studies Instructor	Naomi Penny	01/23/12
Delcastle	Student Activities Coordinator	Karla Rowe	01/23/12
Delcastle	Custodian	Robert Eachus	02/21/12 <i>addendum</i>

LEAVE OF ABSENCES

Delcastle	English Instructor	Nicole Bowman-Irani	01/05/12
Howard	Spanish Instructor	Virginia Atkins	01/26/12
St. Georges	Science Instructor	Sarah Biddle	01/05/12
St. Georges	Spanish Instructor	Frances Mancini	01/11/12

RETURN FROM LEAVE OF ABSENCES

Delcastle	English Instructor	Nicole Bowman-Irani	01/30/12
Delcastle	Mathematics Instructor	Margaret Battafarano	01/03/12
Delcastle	Social Studies Instructor	Naomi Penny	01/12/12
Delcastle	Student Activities Coordinator	Karla Rowe	02/08/12
Howard	Spanish Instructor	Virginia Atkins	02/05/12

RESIGNATIONS

Hodgson	Custodian	Lorraine Viehman	01/31/12
Howard	EMT/Public Service Instructor	James Domorod	02/23/12

RETIREMENTS/SERVICE

Delcastle	Mathematics Instructor	Sandra Hennessy	07/01/12
Howard	Dental Assisting Instructor	Jan Dill	07/01/12

The motion was carried unanimously.

Annual Employee Hiring Summary

Mr. Allen presented the District's 2011-2012 Hiring Report Summary as it relates to race, gender, and the number of all new hires, new instructors, and new support staff. The report included an analysis of instructors by school, all district employees, and a race and gender comparison of instructors over the past four years. The Hiring Report also included instructor retention data from the previous school year and a

race and gender breakdown of students by school. Mr. Allen acknowledged Bill Stearrett for assisting in the data collection.

School District Financial Position Report

The motion was made by Ms. Santiago and seconded by Ms. Taschner to approve the School District Financial Position Report and submit it as required to the Department of Education. The purpose of this report is to project the District's revenues and expenditures through October 15, 2012, to ensure sufficient balances exist to meet our projected financial obligations. The motion was carried unanimously.

GENERAL INFORMATION

Dates to Remember

Mr. Lynch asked the Board to take note of the March 19 Special Education Due Process Training being offered at Brandywine. This training is required by law. He also reminded members of the DSBA Clinic on March 14 at the Dover Modern Maturity Center and that Dave Williams will be presenting on the Freedom of Information Act.

DSBA Information - None

EXECUTIVE SESSION

At 8:58 p.m., the motion was made by Mr. Stellini and seconded by Ms. Taschner to go into Executive Session to discuss a fine received by an employer of our co-op program. The motion was carried unanimously.

Mr. Lynch reconvened the regular meeting at 9:05 p.m.

Employer of District Co-op Program

The motion was made by Mr. Stellini and seconded by Ms. Taschner to pay one-half of a fine imposed by the U.S. Department of Labor on an employer participating in the District's co-op program. The payment by the District is \$1,937.50. The motion was carried unanimously.

ADJOURNMENT

The motion was made by Ms. Santiago and seconded by Mr. Stellini to adjourn at 9:06 p.m. The motion was carried unanimously.

Victoria C. Gehrt, Ed.D., Superintendent