

**NEW CASTLE COUNTY VOCATIONAL-TECHNICAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

**August 27, 2012
7:00 P.M.**

The following Board members were present for the School Board meeting, which was held at the Marshallton Education Center, Thomas B. Sharp Center: John F. Lynch, Jr., President; Yvette Santiago, Vice President; Mark Stellini; Renee Taschner; and Madeline Johnson. John J. McMahon, Jr. was absent. Victoria C. Gehrt, Superintendent, was also present.

CALL TO ORDER

Mr. Lynch called the meeting to order at 7:03 p.m.

COMMUNITY/PUBLIC COMMENTS - None

REPORT / SECRETARY / SUPERINTENDENT

Minutes

A motion was made by Ms. Johnson and seconded by Ms. Santiago to dispense with the reading and to recommend approval of the minutes of the regular meeting of the Board of Education held on Monday, July 23, 2012. The motion was passed unanimously. (*Ms. Taschner was absent for this vote.*)

Correspondence

- Letter from Theresa Kough, Department of Education, to Dr. Jezyk, indicating that the District successfully demonstrated compliance in all of the desk audits conducted under Title I, Part A. She commended our District and staff who assisted in the audit preparation. Desk audits were conducted periodically throughout the year and Ms. Kough provided the final compliance status report. Dr. Gehrt thanked Dr. Jezyk for doing a great job.

RECOGNITION OF ACCOMPLISHMENTS

Dr. Gehrt asked Dr. Spoor to introduce Howard's two instructors from Teach for America and the Spanish instructor coming to us through the Department of Education from Spain.

Alexander Paolano, Social Studies Instructor
Garrett Lyons, Science Instructor
José Martinez, Spanish Instructor

PUBLIC PRESENTATION

District

Howard High School 1927 Historic Building Certificate of Necessity Report

Presenters: Paul Ignudo, Supervisor of Facilities
Buck Simperts, BSA+A Architect
Margaret Foster, BSA+A Architect
Renee Richardson, BSA+A Architect

A motion was made by Mr. Stellini and seconded by Ms. Johnson approving the District to proceed pursuing the certificate of necessity with the Department of Education on the Howard High School 1927 historic building. The motion was passed unanimously.

FINANCIAL REPORTS

The motion was made by Ms. Santiago and seconded by Ms. Johnson to approve the Financial Reports for July, subject to audit. The motion was carried unanimously.

BIDS, QUOTATIONS, AND CHANGE ORDERS

Change Order - Bid Pack C - Asbestos Abatement - Howard Renovation, from Bancroft Construction Company for \$150,000.00, was presented to the Board for their approval. Dr. Hale reported that this change order is for professional services for monitoring asbestos abatement services through Environmental Testing. This change order has been reviewed and approved by Mr. McCabe of Bancroft Construction, Mr. Ignudo, and Dr. Hale. The motion was made by Ms. Santiago and seconded by Mr. Stellini to approve Bid Pack C Change Order for professional services for monitoring asbestos abatement services for \$150,000.00. The motion was carried unanimously.

REPORTS: PRINCIPALS / DIRECTORS / SPECIAL

Discussions were held regarding Board members' comments on, and inquiries into, the monthly administrative reports.

OLD BUSINESS

Howard Renovation Project Overview

Casey McCabe, Bancroft Construction Co., provided the Board with a monthly executive summary and status report on the Howard Renovation Project and provided progress photos. Mr. McCabe discussed potential challenges with contractors, getting building ready for opening of school, and predicted a change order due to regulatory changes with sewer and water lines.

Tentative Teacher Association Contract

Dr. Hale presented to the Board the tentative contract with the NCCVT Education Association and offered a summary of the significant changes. He stated the negotiating process was extremely collaborative and resulted in only minor changes. Dr. Hale thanked the negotiating team of Dr. Rouser, Dr. Crumlish, Mr. Allen, and Dr. Jezyk and all building-level administrators who worked with them in securing an agreement. A motion was made by Ms. Johnson and seconded by Mr. Stellini to approve the July 1, 2012, through June 30, 2015, contract between the Board of Education and the New Castle County Vocational Technical Education Association with the understanding that the language regarding "teachers not having to prepare for more than 3 classes during a semester" was related to academic teachers only. The approval is also contingent upon ratification of the contract by the Association. The motion passed with four affirmative votes and one recusal. Roll call was taken and those in the affirmative were: Mr. Lynch, Ms. Santiago, Mr. Stellini, and Ms. Johnson. Ms. Taschner recused herself.

In attendance were the association's new President, Maureen Keeney, and Treasurer Danny Rufo, who were introduced to the Board.

NEW BUSINESS

A motion was made by Ms. Santiago and seconded by Mr. Stellini to approve personnel actions, including addendum (pages 67 a-b), as recommended:

STAFFING RECOMMENDATIONS FOR 2012-2013 – Adjustment

Personnel Letter Rescinded:

Completion of Contract/Non-Tenured/No Recall: 4152

LOCATION	POSITION	NAME	EFFECTIVE	
<u>NEW APPOINTMENTS</u>				
Hodgson	Spanish Instructor	Cecibel Toala	08/21/12	
Howard	Spanish Instructor--Temporary	José Martinez-Moreno	08/21/12	
Marshallton	Special Education Transition Coach	Jennifer Holdsworth	08/21/12	
St. Georges	Web & Print Technology Instructor	Jackie Czachorowski	08/21/12	
Howard	Building Automation Systems Inst.	Joshua Pierce	TBD	<i>addendum</i>
Howard	Medical Assistant Instructor	Tiffany Willis	TBD	<i>addendum</i>

RECLASSIFICATIONS

Instructional Services	Acting Director of Instruction	Teresa Villa	07/30/12	
	Reclassified from Principal to Acting Director of Instruction			
Howard	Acting Assistant Principal	Julia Webster	07/30/12	
	Reclassified from Instructional Specialist to Acting Assistant Principal			
St. Georges	Acting Principal	Shanta Reynolds	07/30/12	
	Reclassified from Assistant Principal to Acting Principal			
St. Georges	Class B Maintenance	Allen Schrum, Jr.	07/01/12	
	Reclassified from Custodian to Class B Maintenance			

CHANGE OF STATUS

District	District Vocational Specialist (10+2)	Jack King	08/21/12	
	Change from Vocational Specialist (10+1) for Delcastle to Vocational Specialist (10+2) for District			
Delaware Skills Ctr.	Youth Construction Trades Inst.	Robert Ramsey	08/21/12	
	Change of months worked from 10 to 10+1			

RECALL—FEDERAL/SPECIAL FUNDS/TENURED

Delcastle	Technical Applications Instructor	Roy Warren	
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RECALL—LOSS OF CERTIFICATION/TENURED

Delcastle	Medical Assisting Instructor	Monica Moore
Howard	Cosmetology Instructor	Marina Pini

RECALL—REDUCTION-IN-FORCE/NON-TENURED

St. Georges	Special Education Instructor	Jennifer Lyman
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RECALL—REDUCTION-IN-FORCE/NON-TENURED—Adjustment

St. Georges	Social Studies Instructor	Nicholas Schaefer
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RECALL—REDUCTION-IN-FORCE/TENURED

Howard	Engine Technology Instructor	Roger Ford
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LOCATION	POSITION	NAME	EFFECTIVE
<u>RECALL—REDUCTION-IN-FORCE/AIDES</u>			
Delcastle	One-on-One Paraeducator	Paula Croson	
Delcastle	Instructional Paraeducator	Grace Miller	
Delcastle	Instructional Paraeducator	Debbie Mirto	
Howard	Instructional Paraeducator	Renee Bolen	
St. Georges	One-on-One Paraeducator	Kai Maull	

COACHING RECOMMENDATIONS

St. Georges	Football, Asst. Coach (1/2)	Ron Burton	2012/2013
St. Georges	Football, Asst. Coach (1/2)	James Cullin	2012/2013
St. Georges	Football, Asst. Coach (1/2)	Ron Bythwood	2012/2013
St. Georges	Football, Asst. Coach (1/2)	Dave Williams	2012/2013
St. Georges	Football, Asst. Coach	Kai Maull	2012/2013
St. Georges	Soccer, Asst. Coach	Josh Rickner	2012/2013
St. Georges	Volleyball, Head Coach	Lindsay Miller	2012/2013
St. Georges	Volleyball, Asst. Coach	Chelsea Lamey	2012/2013
St. Georges	Volleyball, Asst. Coach	Nancy Scholato	2012/2013
Delcastle	Athletic Director	Jeffrey Hewes	2012/2013 <i>addendum</i>
Delcastle	Football, Head Coach	Cordie Greenlea	2012/2013 <i>addendum</i>
Delcastle	Football, Asst. Coach	David Battafarano	2012/2013 <i>addendum</i>
Delcastle	Football, Asst. Coach	Jason Hewes	2012/2013 <i>addendum</i>
Delcastle	Football, Asst. Coach	Scott Vaillancourt	2012/2013 <i>addendum</i>
Delcastle	Football, Asst. Coach	Patrick Hines	2012/2013 <i>addendum</i>
Delcastle	Football, Asst. Coach	Marvin Spence	2012/2013 <i>addendum</i>
Delcastle	Football, Asst. Coach	Roger Heusner-Volunteer	2012/2013 <i>addendum</i>
Delcastle	Football, Asst. Coach	Paul LaSorsa-Volunteer	2012/2013 <i>addendum</i>
Delcastle	Football, Asst. Coach	Steve Lort-Volunteer	2012/2013 <i>addendum</i>
Delcastle	Football, Asst. Coach	Sean Niebauer-Volunteer	2012/2013 <i>addendum</i>
Delcastle	Football, Asst. Coach	Virgil Rush-Volunteer	2012/2013 <i>addendum</i>
Delcastle	Fall Cheerleading, Head Coach	Taquita Carter	2012/2013 <i>addendum</i>
Delcastle	Fall Cheerleading, Asst. Coach	Patricia Broadus	2012/2013 <i>addendum</i>
Delcastle	Fall Cheerleading, Asst. Coach	Tiara Carter-Volunteer	2012/2013 <i>addendum</i>
Delcastle	Cross Country, Head Coach	Mike Walls	2012/2013 <i>addendum</i>
Delcastle	Cross Country, Asst. Coach	Aaron Yamamoto	2012/2013 <i>addendum</i>
Delcastle	Field Hockey, Head Coach	Jessica Siegrist	2012/2013 <i>addendum</i>
Delcastle	Field Hockey, Asst. Coach	Jordan Bader	2012/2013 <i>addendum</i>
Delcastle	Field Hockey, Asst. Coach	Phil Foulke-Volunteer	2012/2013 <i>addendum</i>
Delcastle	Field Hockey, Asst. Coach	Krista Foulke-Volunteer	2012/2013 <i>addendum</i>
Delcastle	Boys Soccer, Head Coach	Allen Sylvester	2012/2013 <i>addendum</i>
Delcastle	Boys Soccer, Asst. Coach	Justin Bohl	2012/2013 <i>addendum</i>
Delcastle	Boys Soccer, Asst. Coach (1/2)	Adam Thomas	2012/2013 <i>addendum</i>
Delcastle	Boys Soccer, Asst. Coach (1/2)	Anthony Tiberi	2012/2013 <i>addendum</i>
Delcastle	Volleyball, Head Coach	Christina Samluk	2012/2013 <i>addendum</i>
Delcastle	Volleyball, Asst. Coach	Amber Walker	2012/2013 <i>addendum</i>
Delcastle	Volleyball, Asst. Coach	Corey Shepherd	2012/2013 <i>addendum</i>
Delcastle	Boys Basketball, Head Coach	Paul Brown	2012/2013 <i>addendum</i>
Delcastle	Girls Basketball, Head Coach	Aaron Yamamoto	2012/2013 <i>addendum</i>
Delcastle	Girls Basketball, Asst. Coach	Margaret Battafarano	2012/2013 <i>addendum</i>
Delcastle	Indoor Track, Head Coach	Carmella Anderson	2012/2013 <i>addendum</i>
Delcastle	Wrestling, Head Coach	Jeff Hewes	2012/2013 <i>addendum</i>
Delcastle	Wrestling, Asst. Coach	Jason Hewes	2012/2013 <i>addendum</i>
Delcastle	Wrestling, Asst. Coach	Justin Bohl-Volunteer	2012/2013 <i>addendum</i>
Delcastle	Wrestling, Asst. Coach	Andrew Cuomo-Volunteer	2012/2013 <i>addendum</i>
Delcastle	Wrestling, Asst. Coach	Sam Cuomo-Volunteer	2012/2013 <i>addendum</i>
Delcastle	Wrestling, Asst. Coach	Chris Hudson-Volunteer	2012/2013 <i>addendum</i>
Delcastle	Wrestling, Asst. Coach	Scott Vaillancourt-Volunteer	2012/2013 <i>addendum</i>

LOCATION	POSITION	NAME	EFFECTIVE
<u>COACHING RECOMMENDATIONS (continued)</u>			
Hodgson	Field Hockey, Asst. Coach	Katryna Cera-Proulx-Volunteer	2012/2013 <i>addendum</i>
Howard	Fall Cheerleading, Head Coach	Lindsey Tallon	2012/2013 <i>addendum</i>
Howard	Fall Cheerleading, Asst. Coach	Krystle Johnson	2012/2013 <i>addendum</i>
Howard	Volleyball, Head Coach	Ursula McCoy	2012/2013 <i>addendum</i>
Howard	Volleyball, Asst. Coach	Katina Young	2012/2013 <i>addendum</i>

CHAIRPERSON/DEPARTMENT & CAREER PROGRAM CLUSTERS

Hodgson	Language Arts Chairperson/9 Inst.	Dan Omangi	2012/2013
Hodgson	Spanish Chairperson/3 Inst.	Sarah Vieni-Vento	2012/2013
Hodgson	Mathematics Chairperson/11 Inst.	Patricia Creveling	2012/2013
Hodgson	Science Chairperson/8 Inst.	Kelli Martin	2012/2013
Hodgson	Social Studies Chairperson/7 Inst.	Kim Berkey	2012/2013
Hodgson	Construction Cluster Chair/8 Inst.	Charles Hoard	2012/2013
Hodgson	Eng., Business & Transportation Tech Chairperson/6 Inst.	Justin Benz	2012/2013
Hodgson	Education and Human Service Chairperson/4 Inst.	Lynette Williams	2012/2013
Hodgson	Environment & Health Tech Chairperson/4 Inst.	Wayne Oakley	2012/2013
Hodgson	Guidance and Student Services Chairperson/8 Inst.	Bryan Moxley	2012/2013

TEACHER LEADER & CAREER PROGRAM CLUSTER LEADERS

Howard	English Teacher Leader/10 Inst.	Petra Palmer	2012/2013 <i>addendum</i>
Howard	Math Teacher Leader/10 Inst.	Kristine Thompson	2012/2013 <i>addendum</i>
Howard	Science Teacher Leader/6 Inst.	Ashley Sorenson	2012/2013 <i>addendum</i>
Howard	Social Studies Teacher Leader/ 4 Inst.	Carlo Testa	2012/2013 <i>addendum</i>

FAMILY MEDICAL LEAVE OF ABSENCES

Delcastle	English Instructor	Letitia Coleman	09/01/12
Hodgson	School Nurse	Pamela Diksa	08/21/12
Hodgson	Senior Secretary	Alisa Green	08/27/12
Howard	Custodian	Robert Scott, Jr.	06/26/12
St. Georges	Driver Education Instructor	Lawrence Cylc	08/21/12
St. Georges	School Nurse	Jackie Metz	09/03/12
	Requesting intermittent leave days under FMLA		

RETURN FROM LEAVE OF ABSENCES

Delcastle	Mathematics Instructor	Nicole Stokes	08/21/12
Delcastle	Social Studies Instructor	Naomi Penny	08/21/12
Howard	Custodian	Robert Scott, Jr.	07/17/12
Howard	Science Instructor	Celeste Bafundo	08/21/12

TEAM LEADER

Hodgson	Special Education	Alison McLean	2012/2013
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TRANSFERS

Delcastle	Social Studies Instructor Transferred from St. Georges to Delcastle	Karen Hutter	08/21/12
Delcastle	Vocational Specialist (10+1) Transferred from Howard to Delcastle	Matthew Kane	08/21/12

LOCATION	POSITION	NAME	EFFECTIVE
<u>TRANSFERS (continued)</u>			
St. Georges	Instructional Paraeducator Transferred from Adult Education to St. Georges	Valerie Boothe	08/21/12
St. Georges	Intervention Paraeducator Transferred from MAP to St. Georges	Richard Johnson	08/21/12
St. Georges	Instructional Paraeducator Transferred from Hodgson to St. Georges	Theresa Papp	08/21/12
<u>RESIGNATIONS</u>			
Delcastle	Assistant Principal	Cary Riches	09/14/12
Delcastle	Social Studies Instructor	Timothy Capone	08/14/12
Howard	Special Education Instructor	Leah Anderson	06/30/12
Howard	Instructional Paraeducator	Cymondria Smith	06/30/12
District	Substitute Caller	Andrea Schanne	09/14/12 <i>addendum</i>
Howard	Medical Assistant Instructor	Edna Green	08/10/12 <i>addendum</i>
<u>RETIREMENT</u>			
Hodgson	Auto Body Instructor	G. Robert Langshaw, Jr.	07/01/12

The motion was carried unanimously.

FY 2013 Salary Schedules

Dr. Hale presented the salary schedules for each group; administrative, teachers and paraeducators, clerical, custodial, food service, instructional aides and hourly hall monitors, and technology aides. It has been standard practice to pass along the negotiated salary increase to all classifications with the exception of paraeducators who negotiate a separate contract. Dr. Hale reviewed each salary schedule as presented.

The motion was made by Ms. Johnson and seconded by Mr. Stellini to approve the 2012-2013 Salary Schedules as presented. The motion passed unanimously.

School District Financial Position Report

The motion was made by Mr. Stellini and seconded by Ms. Johnson to approve the School District Financial Position Report. This report is completed as a requirement of Title 14, Section 1507, of the Delaware Code. The purpose of the report is to project the District's revenues and expenditures through October 15, 2012, to ensure that sufficient balances exist to meet projected financial obligations. The motion was carried unanimously. The report will be submitted to the Department of Education as required.

FY'13 Legislative Priorities

A ranking sheet of FY'12 Legislative Priorities was provided to members of the Board to review and rank. Referring to the prior year's Legislative Priorities approved by the Board, Dr. Gehrt presented a list of the priorities with her ranking to be reviewed. Mr. Lynch requested the Board submit their ranking by September 16 in order to be tabulated and submitted at the September Board meeting for a final review and approval.

The approved FY'13 Legislative Priorities are to be submitted to the Department of Education and the Delaware School Boards Association.

GENERAL INFORMATION - None

EXECUTIVE SESSION

At 8:39 p.m., the motion was made by Mr. Stellini and seconded by Ms. Santiago to go into Executive Session to discuss a legal student matter and the superintendent's evaluation and contract. The motion was carried unanimously.

At 9:39 p.m., the motion was made by Ms. Johnson and seconded by Mr. Stellini to end executive session. The motion was carried unanimously. Mr. Lynch called to order the regular meeting at 9:39 p.m.

Student Legal Matter

After discussion with the District's attorney, Mike Stafford, and administration, a motion was made by Mr. Stellini and seconded by Ms. Johnson approving the attorney to negotiate a confidential agreement in regard to student legal matter. The motion was carried unanimously.

Superintendent Contract

The motion was made by Ms. Johnson and seconded by Ms. Santiago to extend the superintendent's contract three years and recommend an increase in salary as presented. The motion was carried unanimously.

The motion was made by Mr. Stellini and seconded by Ms. Taschner for the superintendent's evaluation to occur in June next year and the evaluation be reviewed by the full Board. The motion was carried unanimously.

ADJOURNMENT

The motion was made by Ms. Santiago and seconded by Mr. Stellini to adjourn at 9:42 p.m. The motion was carried unanimously.

Victoria C. Gehrt, Ed.D., Superintendent